



Office of the Controller of Legal Metrology
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Website: www.lmd.kerala.gov.in

Dated :19-03-2024

SHORT QUOTATION NOTICE

Competitive sealed quotations are invited from reputed and experienced companies/firms/agencies/individuals for hiring of a taxi vehicle for the use of Controller, Legal Metrology Department, Government of Kerala for the period of one year from the date of contract or till the Department acquires a new vehicle or till alternate arrangement is made whichever is earlier .

Requirements is as follows:

Description of service	Type of Vehicle(AC)	Number	Place of delivery of service
Vehicle on monthly hiring basis	Innova Crysta (preferably white colour)	1	Thiruvananthapuram

The vehicle proposed to be provided should satisfy the following conditions:

1. The Vehicle should be of 2022 or recent model and should be in good running condition.
2. The vehicle should be quoted for 2000 km per month. The rate quoted should be for the vehicle alone, ***without Driver and without fuel***
3. The rate quoted in respect of the car shall be inclusive of all charges for covering a minimum of 2000 km. per month. Rate for excess km. after covering 2000 km. in a month should also be quoted. The excess km. will be calculated on quarterly basis.
4. The periodical maintenance should be undertaken by the Agency / Individual.
5. No revision of rate will be entertained during the Contract period.
6. The car hired should be made available on holidays also.
7. The vehicle should have valid comprehensive Motor Insurance and in the event of accident and repair thereon during the contract period, LMD would pay the additional amount if any, beyond the insurance amount.
8. The Contract amount shall be inclusive of GST as applicable from time to time.
9. The Legal Metrology Bhavan is located at Pattom, Thiruvananthapuram. However the service of the vehicle shall be required to be provide at any location in Kerala as and when required.
10. The owner should provide provision for fixing the name board of Legal Metrology Dept. on the vehicle.

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11. The vehicle should be comprehensively insured (including third party insurance) at the cost of the contractor against all risk and policy of insurance should be in force at all times during the contract period.
12. PAN No. and GST Registration No. should be included. Copy of the relevant document should also be submitted.
13. Experience certificate from Govt. Department/Agency serviced by the Contractor, if any.
14. Other terms and conditions, if any required, will be included at the time of executing the agreement.

Interested companies /Firm/Agencies/Individual shall submit the Quotations to the Controller, Legal Metrology Department, Pattom, Thiruvananthapuram on or before 3 PM on 25.03.2024. The sealed quotation will be opened at 4 PM on 25.03.2024 in the presence of the company/firm/person submitting quotation or their representative if any.

The Legal Metrology Department shall have all the right to reject any quotation or all the quotations without citing any reasons whatsoever.

Quotation for Rate Contract for Hiring Vehicle

Details of Agency

- Name & Address of the Travel Agency
- Owner of the Agency
- Email Address
- Mobile No
- PAN No.
- GST Registration No.

Details of Vehicles offered

- Make of the Vehicle
- Model of the Vehicle
- Manufacturing year of Vehicle
- Ownership Details of Vehicle
- Vehicle Registration No:
- Details of Insurance: Policy Number and Periods

Details of Rate on Contract basis

- Rate quoted for covering 2000 km per month (inclusive of all charges)
- Rate per km.after 2000 km in a month.

Copy of supporting documents with respect to details furnished above shall be submitted along with the application.

CONTROLLER

Legal Metrology

To
All notice board in Legal Metrology Bhavan , Pattom
IT Section for publishing in Department website

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Reputed companies/firm/agencies/Individuals engaged in taxi leasing services.